200 Shum Wan Road, Aberdeen, Hong Kong. Tel : 25549722 Fax : 25552722

Training Trip Application Form

Please read the "Notes for the Applicants" carefully and fill in the form in details. The completed form should be returned within two days after make a provisional booking.

Details of Your Organization

Name of organization: _____

Address: _____

Org. Tel: _____ Fax: _____ Contact No: _____

E-mail : _____

Contact person: (Mr/Mrs/Ms) _____(English) _____(Chinese)

Aims of your organization: _____

Have your organization ever joined our training program before?

☐ yes, the last trip was organized in the year of 20_____ ☐ no

Details of the Trip Participants

Age range: _____

Backgrounds: _____

Details of the Trip

Date(s): _____(DD)/_____(MM)/_____(YYYY) Estimate no. of Participants: _____

Fees paid by: _____ (participants/funds/sponsor, please indicate)

Declaration

I hereby declare that our organization is an approved charitable institution under Section 88 of the Inland Revenue Ordinance. We agree to observe the rules stipulated in the "Notes for the Applicants".

We also acknowledge that the nautical programs offered by Adventure-Ship Ltd. is an outdoor training experience for participants, involving physical activities at sea and that Adventure-Ship Ltd. will accept no liability, other than the usual insurance cover, for accidents to individuals or damage to personal property.

_____ _____

(Signature with Agency Chop) *(Name in Block)*

_____ _____

(Title) *(Date)*

Notes for the Applicants

1. Fees

A non-refundable deposit of 50% of the total trip fee must be returned within 1 month after booking. The balance of payment must be received by our office no later than one month prior to the sea trip. If a trip is cancelled by the users, the fees paid will be forfeited. Meanwhile, they need to settle the outstanding payments.

Adventure-Ship Ltd. is a non-profit making charity, which offers subsidized trips to youth organizations, to enable young people who would not be able to afford the full cost of hiring the JC Huan, to participate in our programs. Organizations making bookings must pass on the benefits of this subsidy and not gain any profit by charging participants more than their individual share of the cost incurred.

All participants must be the members, students, service recipients or staff of the organization which apply for the sea training program. Any group found to be overcharging its members / participants will be prohibited from making future bookings and will be required to pay the difference between the subsidized and unsubsidized fees.

2. Sponsorship

Each year a certain amount of sponsorship is available to underprivileged groups who are unable to afford even the subsidized rates that we charge.

Agency / Group leaders who sincerely believe that their members are unable to afford even the subsidized rates may apply for further sponsorship by contacting our office at 2554-9722 to obtain a “Sponsorship Request Form”. The sponsorship granted will depend on the amount of funds available. A site visit may be conducted to assess the genuine need of the organization.

Any group found to apply for service on behalf of other organizations will be prohibited from making future bookings and will be required to pay the difference between the subsidized and unsubsidized fees.

3. Capacity

Participants of the training program must be over the age of nine at the time aboard the ship. The maximum capacity of our training vessel for both day and over-night trip is 60 persons. For disabled groups, the maximum number of disabled person should not be more than 25 people. The voyage will not be started if the capacity is exceed without prior approval.

4. Program

To obtain information on the training program conducted on board, please visit our site at http://www.adventureship.org.hk/train.php, or call our office at 2554-9722 to request for a fax copy. The sea trip will be cancelled when typhoon signal No.3 or above, black or red rainstorm signal is being hoisted, or other serious bad weather conditions occur, in the opinion of Adventure-Ship Ltd. or its authorized staff. No refund will be made if the voyage is cancelled by the participating organization or if the trip is affected by bad weather and has to be cancelled after it has started.

5. Insurance

Adventure-Ship Ltd. has public liability coverage. We will not be held liable for any damage or injury which may happen to the participants in the course of the training program if the accident is not caused by the negligence of our instructors and subject to the insured risks. Participants may arrange for their own personal accident insurance if they find necessary.

6. Personal Property

Participants are strongly advised not to bring with them any articles of value, or sensitive electronic equipment which may be lost or damaged in the course of the activities and Adventure-Ship Ltd. will not accept any responsibility for loss or damage to personal property, except to the extent that it is covered by our existing insurance.